

Principal: Ms Melissa Gibson, MA, MPhil

10th September 2026

Dear Families

We hope you and your son/daughter are well and have had a positive start to the academic year.

As we finish our first full week back, we wanted to write to all families with a reminder of our expectations around punctuality and uniform.

Punctuality

All students should be in school by 8.35am at the latest.

If a student arrives after this time, please contact reception and give the reason for this.

If students are late, a pastoral intervention will happen each morning followed by a detention at the end of the day. Thanks for your continued support with this ensuring our students manage their time effectively and build on their skills they will need for the wider world.

Uniform

Any student who arrives without the correct uniform will need to speak directly to a member of the pastoral team and be issued with an official MAS Uniform pass.

There are three different types of passes, which are outlined below:

- **Yellow Pass (1-Day):** For one-off forgotten items. The student must report to the gate or the Pastoral Office to borrow the missing item for the day. Please note, that if a student arrives late to school, it is their responsibility to go straight to the Head of Year office to get this pass before going to class.
- **Pink Pass (Maximum of 5-Days):** Given to a student if they are waiting for new uniform to arrive. Parents should contact the Head of Year to discuss this and provide any necessary information to receive this temporary pass.
- **Green Pass (Medical):** For students with long-term health issues. Parents must provide an official doctor's note. This pass will be reviewed termly by the pastoral team.

We know that buying a new uniform can be difficult and expensive at times, and we want to support our families. If you are facing any difficulties, please contact your child's Head of Year directly so we can assist you.

If a student does not seek support with their uniform, then the Head of Year will follow up with the student and parent.

We appreciate your ongoing support with ensuring our students come to school in the correct uniform.

Yours faithfully

Mr M Rahman and Mr C McCabe

Part of the

Mulberry
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