

Overall expectations for attendance and wider culture



All schools are expected to:

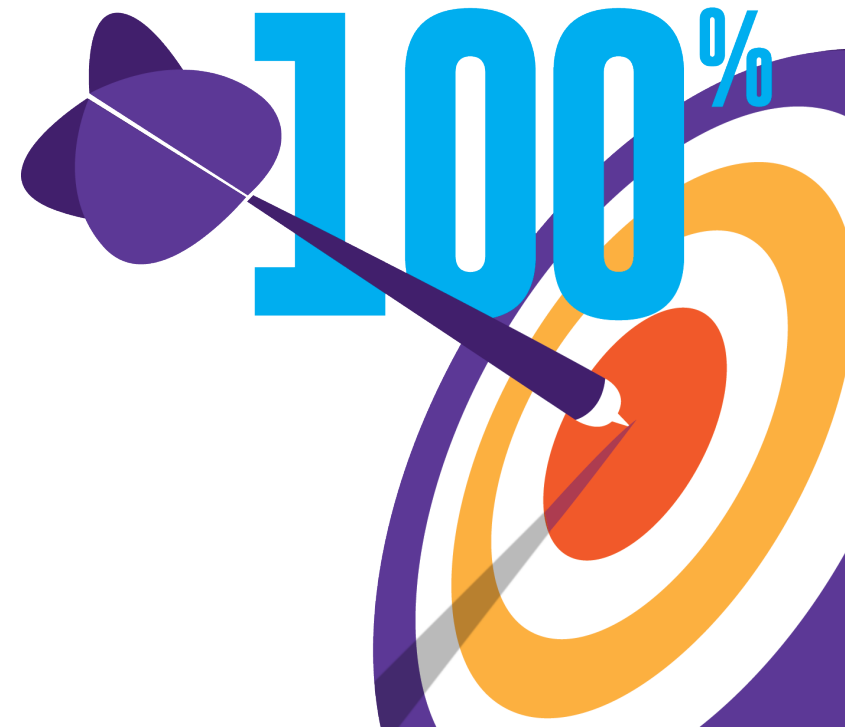
- Have a clear school attendance policy on the school website which all staff, pupils and parents understand.
- Develop and maintain a whole school culture that promotes the benefits of good attendance.
- Accurately complete admission and attendance registers.
- Have robust daily processes to follow up absence.
- Have a dedicated senior leader with overall responsibility for championing and improving attendance.

All parents are expected to:

- Ensure their child attends every day the school is open except when a statutory reason applies.
- Notify the school as soon as possible when their child has to be unexpectedly absent (e.g. sickness).
- Only request leave of absence in exceptional circumstances and do so in advance.
- Book any medical appointments around the school day where possible.

All Students are expected:

- To come to school every day and aim to have 100% attendance.
- 100% attendance is essential to guarantee the highest possible achievement.
- It is really important that students come to school on time every day.



Creating a culture in which students want to attend school

