

# Mulberry Academy Provider Access Policy

<b>Approval Body:</b>	MAS LGB
<b>Approval Date:</b>	March 2019
<b>Implementation Date:</b>	March 2019
<b>Review Date:</b>	March 2020
<b>Policy Version:</b>	1

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### 1. Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer.

It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

### 2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#).

This policy shows how our school complies with these requirements.

### 3. Student entitlement

All students in years 8 to 13 at Mulberry Academy Shoreditch are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities, as part of our careers programme which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- Understand how to make applications for the full range of academic and technical courses

### 4. Management of provider access requests

#### 4.1 Procedure

A provider wishing to request access should contact Tamsin Miller, Assistant Vice Principal.

Telephone: 020 7920 7900

Email: [tmiller@mulberryschoolstrust.org](mailto:tmiller@mulberryschoolstrust.org)

## 4.2 Opportunities for access

A number of events are integrated into the school careers programme which would potentially offer providers an opportunity to come into school to speak to students and/or their parents. The school calendar varies from year to year so providers need to contact the member of staff named above to identify the most suitable opportunity. The events are usually arranged well in advance so it is essential that providers contact us early in the academic year to be involved in our planning.

	Autumn term	Spring term	Summer term
<b>Year 8</b>	Into University	Drop Day CIAG – specific focus Key Stage 4 options event Assembly and tutor group opportunities - employability skills	Assembly and tutor group opportunities - employability skills
<b>Year 9</b>	Assembly opportunities - employability skills Into University	Drop Day CIAG - specific focus Assembly and tutor group opportunities - employability skills	Assembly and tutor group opportunities - employability skills
<b>Year 10</b>	Assembly opportunities - employability skills Into University	Drop Day CIAG –specific focus Work experience preparation sessions Assembly and tutor group opportunities - employability skills	Work experience preparation sessions Work experience Assembly and tutor group opportunities - employability skills
<b>Year 11</b>	Assembly on opportunities at 16 Post-16 evening	Apprenticeships – support with applications Into University	Post-16 taster sessions
<b>Year 12</b>	Exploring Destinations -Into University -Uptree -Unifrog -EY Foundation -Credit Suisse -Network Engineering -University Pathways Programme – Sutton Trust/ SOAS Scholars -University Lectures	Higher education (HE) fair Post-18 assembly - apprenticeships Exploring Destinations -Apprenticeship Focus -University Pathways Programme– Sutton Trust/ SOAS Scholars -University Lectures	Small group sessions: future education, training and employment options  What sets me apart programme  -Employability Skills with KPMG -University Visits -Industry Specific Sessions -University Pathways Programme– Sutton Trust/ SOAS Scholars -University Lectures
<b>Year 13</b>	HE and higher apprenticeship applications Destination Work Into University Uptree Unifrog EY Foundation	Assembly and small group opportunities - employability skills Destination Work Into University Uptree Unifrog	

Please speak to our Assistant Vice Principal leading on CEIAG to identify the most suitable opportunity for you.

#### **4.3 Granting and refusing access**

Access to students and/or parents will be granted on the understanding that information and guidance offered by providers is related to technical courses and apprenticeship opportunities only.

#### **4.4 Safeguarding**

Our schools child protection and safeguarding policy outlines the school's procedure for checking the identity and suitability of visitors.

Providers will be expected to meet the school's safeguarding requirements which can be found in the Child Protection and Safeguarding policy accessible on the school website.

#### **4.5 Premises and facilities**

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of the relevant team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the school. The Careers Leader will ensure that students have access to these materials at suitable times and upon request.

### **5. Links to other policies**

- Child protection and Safeguarding policy
- Careers guidance policy

### **6. Monitoring arrangements**

The school's arrangements for managing the access of education and training providers to students is monitored by Tamsin Miller, Assistant Vice Principal.

This policy will be reviewed by the Head teacher annually. At every review, the policy will be approved by the board of Governors